

CUCC Kitchen Rental Application

Name:

Address:

Email:

Phone:

Name of Business/Organization:

Thank you for your interest in using the CUCC kitchen. After your application is reviewed, one of our kitchen managers will be in contact with you.

1. Do you currently hold a valid Food Safety Sanitation Manager Certificate? If so, please attach a copy with your application.
2. If your operation has employees, do any of them have certification as Food Safety Sanitation Managers?
Note: It is not permissible under Illinois law to produce food for public consumption without a certified kitchen manager present on site at ALL times (410 ILCS 625/3 Ch. 56 1/2, par. 333).
3. Are you a registered Cottage Food Operator?
Note: Illinois Department of Public Health does not allow food prepared for public consumption to take place in cottage (home) kitchen space and inspected/certified kitchen space simultaneously. It is against code to bring items produced in an uninspected kitchen to an inspected kitchen (2017 FDA Food Code 3-201.11 B). Signing a rental agreement for certified kitchen space necessitates ceasing cottage production and may require upgrading equipment. Several consumer kitchen appliances do not meet certified kitchen standards, and may not be permitted due to safety concerns with foreign object contamination, bacterial contamination due to design issues which impair thorough cleaning, and/or the ability to maintain food at proper temperatures. If you have not done so already, we recommend reviewing your operation's production procedures with CUPHD to learn in advance about any changes you will have to make prior to proceeding with this rental inquiry.
4. Do you have experience producing food in a certified (inspected) kitchen? If yes, please elaborate.
5. Have you participated in a kitchen inspection in Champaign County as an employee/volunteer of a business/organization? If so, please explain your role.

6. Please provide the names and contact information of two professional references preferably food related? What days/times would you need to access the kitchen?

Note: CUCC does not rent kitchen space on Mondays, or Thursday evenings after 7 pm on due to prior commitments with its Jubilee Café community feeding program and AA, respectively.

7. Will you have any dry storage needs?

8. Do you have any equipment needs?

9. Do you have any equipment storage needs?

10. Will you have any refrigeration needs?

11. Will you need freezer space?

Note: CUCC does not have excess freezer space available at this time.

12. Will you need grease disposal?

Note: Food production operations which require grease disposal are not compatible with CUCC's kitchen and the church structure.

13. Will you have any parking needs? Please elaborate on the number of vehicles that will need parking.

14. Do you intend to rent for a period of six months or more? If not, please elaborate.

Note: CUCC does not rent kitchen space to nonmembers for one-time events.